

# DISS TOWN COUNCIL

## MINUTES

Minutes of the meeting of the **Carnival Sub-Committee** held on **Zoom** on Monday 7<sup>th</sup> March 2022 at 7pm.

In attendance: C. Keen (CK) – Chair  
Cllr S. Browne  
T. Howard (TH)  
Cllr S. Kiddie (SK)  
S. French (Deputy Town Clerk)  
A. Rackham  
R. Ward

**CA0322/1**

### **Apologies**

Apologies received from (KJ) and (AR).

**CA0322/2**

### **Minutes**

Members approved the minutes from the last meeting. It was

RESOLVED: that the minutes of the meeting on 7<sup>th</sup> February 2022 were a true record and duly signed by the Chairman.

**CA0322/3**

### **Declarations of Interest**

There were none.

**CA0322/4**

### **Public Participation**

There were none.

**CA0322/5**

### **Items of URGENT Business**

There were no items of urgent business.

**CA0322/6**

### **Stalls**

Committee received an update on stalls confirmed for Carnival 2022. There are currently 28 stalls confirmed, £1k of revenue in for the stalls. Committee were given an update on craft stalls.

**CA0322/7**

### **Parade Floats**

Members received an update on procession entries for Carnival 2022. Floats seem to be a little slow at the moment but will do a push for floats after Easter. Insurance is being completed by (SF) for all floats.

**CA0322/8**

### **Entertainment**

The committee received an update on entertainment for Carnival 2022. Samboomba have got back with a holding reply to Carnival Chair. Full hardy circus to be booked, ladder walking and juggling, they will be in the parade and do 30 minutes in the area. Booked dog show with Hannah. Animal zoo has been booked which includes miniature donkeys, goats, sheep and small animals.

(Action: Claire to book Full Hardy Circus).

**CA0322/9**

### **Grants**

The committee received an update on grant applications for Carnival 2022.

**CA0322/10**

### **Sponsorship**

The committee received an update on Sponsorship for Carnival 2022. We have received lots of interest with regards to sponsorship and several companies have approached the committee for sponsorship.

**CA0322/11**

### **Finance**

The committee received an update on Finances for Carnival 2022. Larry Gray fair needs to be added to the budget. Committee were informed that £3k has currently been spent on entertainment.

**CA0322/12**

### **Promotion**

The committee received an update and discussed promotion for Carnival 2022. KJ has been working with photo elite regarding photos on octogen at the Mere, these will include asking previous pics, updates and

asking for volunteers. Programme will be completed by KJ and disseminated nearer the time. Diss Matters will also have a double page spread which will go out to all homes in Diss at the beginning of May.

**CA0322/13**

**Progress report**

The committee noted actions on the Progress Report. Members were asked to cross off anything that had been completed and update facebook. KJ to take updates off facebook and put onto the report.

**CA0322/14**

**Member Updates**

The committee received updates from members not reported elsewhere on the agenda. Balloon car will be in parade and doing bubble shows during the day. Window dressing has been completed and work will be completed on this after Easter. Bar invites have gone out and tent to be arranged by Claire Keen. Cake stall 16<sup>th</sup> April and Car Boot 1<sup>st</sup> May 2022.

**CA0322/15**

**Date of Future Meetings**

Members noted that the next meeting of this committee is scheduled for Monday 4<sup>th</sup> April 2022 at 7pm.

Meeting closed at:

SUB-COMMITTEE CHAIRMAN  
C Keen