

**DISS TOWN COUNCIL**  
**MINUTES**  
**DRAFT**

Minutes of the meeting of the **Planning Sub-Committee** held in the **Council Chamber** at **Diss Corn Hall** on **Wednesday 29<sup>th</sup> June 2022** at **6.45pm**.

Present: Councillors:  
M. Gingell  
S. Olander (ex-officio)  
K. Murphy (Vice-Chair)  
R. Peaty  
J. Welch

In attendance: Sarah Richards, Town Clerk

**PL0622/01** **APOLOGIES**

Apologies were received and accepted from Cllr Taylor (Chair / ex-officio) due to ill health of a family member. Cllr Warren did not receive the calendar invite and agenda pack as the meeting was diarised prior to his return to council duties. Cllr Murphy as Vice-Chair chaired the meeting in the absence of the Chair.

**PL0622/02** **NOMINATION OF SUBSTITUTE REPRESENTATIVES**

There were none.

**PL0622/03** **DECLARATIONS OF INTERESTS AND REQUESTS FOR DISPENSATIONS**

There were none.

S. Olander – knows Neal from Chinese restaurant – if he is the owner.

**PL0622/04** **MINUTES**

It was

RESOLVED: That the minutes of the meeting of the Planning Committee held on 8<sup>th</sup> June 2022 were a true record and were duly signed by the Chairman.

**PL0622/05** **PUBLIC PARTICIPATION**

There were none.

**PL0622/06** **ITEMS OF URGENT BUSINESS**

There were no items of urgent business.

**PL0622/07** **NEW PLANNING APPLICATIONS AND DEVELOPMENT CONTROL MATTERS**

Councillors received and commented on planning applications and other development control matters.

App. No	Type	Applicant	Address	Proposal	Response
2022/1092	Householder	Mr & Mrs A Warnes	22A St Nicholas Street, Diss, IP22 4LB	Removal of roof to single storey structure for a provision of first floor balcony/ terrace together with associated external and internal alterations including new external staircase.	<b>RECOMMEND REFUSAL</b> This application is considered unacceptable because of the overlooking of the Town Council's private car parking area and the Heritage gardens. Surprisingly the application will also blight the applicant's 3 new permissions by overlooking the front entrances of these properties. A balcony / terrace in this position would be out of character with all the surrounding properties and should not be allowed in this conservation area.

There was also discussion regarding several applications that have been put before committee. It was agreed that there should be a review of the planning delegation policy and procedure at a future meeting.

**(Action: Clerk; immediately)**

**PL0622/8**      **SOUTH NORFOLK PLANNING DECISIONS**

Members noted the planning decisions made by the Planning Authority since the last meeting.

**PL0622/9**      **DATE OF NEXT MEETING**

Members noted that Planning committee meetings will precede scheduled committee dates should applications require committee consideration.

Meeting closed at 7pm.

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Councillor K. Murphy  
COMMITTEE VICE-CHAIRMAN