

MINUTES

DRAFT

DISS SURVEYORS' ALLOTMENT CHARITY

Minutes of the meeting of the Trustees of the Diss Surveyors Allotment Charity held in the Council Chamber at Diss Corn Hall on **Wednesday 15th November 2023** at **6.30pm.**

Present: M. Gingell, D. Collins, S. Kiddie, A. Kitchen, K. Murphy (Chair & ex-officio)
R. Peaty, J. Robertson, L. Sinfield, E. Taylor, J. Welch, J. Wooddissee

In attendance: S. Villafuerte-Richards (Clerk to the Trustees)
No members of the public

1. **Apologies for Absence**

Apologies were received and accepted from Trustees Browne, Olander and Waterman.

2. **Minutes**

Members approved the minutes of the meeting of the Diss Surveyor's Allotment Charity held on Wednesday 14th June 2023.

3. **Policy for Allocation of Funds**

Trustees noted the Charity's policy on allocation of funding.

4. **Account balance**

Trustees noted the account interest balance as at end of March 2023. It was noted that the Barclays interest was very low and that other options such as Charity Bank could be investigated. Trustees were informed that the current total interest balance is £47,314.72 to include interest received to date / since end March 2023 and therefore the maximum grant award could be £23,657.36 (i. e. 50% of available funds).

5. **Release of Funds**

Members considered the first application for funding from DesignerMakers21. There was consensus that spending funds on keeping such a substantial building in good condition for use by so much of the community aligns with the Charity's objective. It was noted that if the fundraising target was not met by January, the funds would be returned to the Charity and that if the project was unsuccessful, the organisation could sell and return the funds (see pages 7 & 8).

There was a strong view that the second application from St Mary's church should be fully supported. The church clock has not been in working order for a number of years and is a key landmark in the town. It was notes that the quote(s) were missing from the agenda pack and these would be provided to Trustees post meeting.

RESOLVED: 1. to grant £23,657.36 to DesignerMakers21 given the current interest balance.
2. to grant £8k to St Mary's Church subject to sight of quotation received.

(Action: Clerk; immediately)

Trustee Kitchen registered his interest as a lay Clerk and Assistant Verger of St Mary's church.

6. **Progress Report**

It was noted that the only item outstanding on the progress report was to add the names of the Trustees to the Charity Commission website, which would be undertaken in due course.

7. **Date of Next Meeting**

Further meetings of the Charity will be called as required.

Meeting closed: 18:56.

Chairman of the Trustees