

# MINUTES

## DISS SURVEYORS' ALLOTMENT CHARITY

Minutes of the meeting of the Trustees of the Diss Surveyors Allotment Charity held in the Council Chamber at Diss Corn Hall on **Wednesday 15<sup>th</sup> March 2023 at 6.30pm.**

Present: S. Browne  
M. Gingell  
D. Collins  
S. Kiddie  
K. Murphy  
S. Olander (ex-officio)  
R. Peaty  
J. Robertson  
L. Sinfield  
E. Taylor (Chair)  
G. Waterman  
J. Welch  
J. Wooddissee

In attendance: S. Villafuerte-Richards (Clerk to the Trustees)  
4 members of DesignerMakers21

### 1. **Apologies for Absence**

There were no apologies, but Trustee Kitchen was not in attendance.

### 2. **Minutes**

Members approved the minutes of the meeting of the Diss Surveyor's Allotment Charity held on Wednesday 15<sup>th</sup> June 2022.

### 3. **DesignerMakers21**

Trustees considered a report outlining the designermakersCIO (DM21) legacy as a community arts resource for Diss and the surrounding area in support of a future application to the Diss Surveyors Allotment Charity. DM21 has just been successful in a Community Ownership Fund bid to the Department for Levelling Up, Housing and Communities, which will see them awarded with 50% of the funds required to purchase their building. There was a rigorous application process for the funding bid, which demonstrates the sustainability of their model.

DM21 opened 10 years ago and now provides 11 studio spaces for local crafts people, two galleries, a rolling quarterly showcase space, a large exhibition / workshop area, a silkscreen facility, a temporary studio and more in the planning. In 2016, the members applied to become a Community Interest Organisation and took on the building's lease. They talked about the legacy they will bring for Diss' young people specifically the access to high quality and unique art provision on the doorstep and the many examples of young people who have benefitted from DM21.

Several members spoke of their journeys with opportunities to develop the community engagement part of their ceramic practice and humbling experience in a cyanotype printing workshop where English and Ukrainian families created pictures using ultra-violet light, which are now exhibited in the library.

DM21 has been overwhelmed by the support they have received so far. They have raised some of the match funds, have a bid for £75k submitted to Foyles and have a year of fundraising activities planned. Members were encouraged to visit and ask further questions.

### 4. **Charity Commission Account**

Trustees considered a report regarding changes to the management of the Charity Commission account. It was

RESOLVED: 1. That all trustees' names, residential and diss.gov.uk email addresses will be submitted to the Charities Commission for matching purposes with only the names appearing on the public register.

2. That the relevant Diss Town Council policies are adapted and adopted by the Diss Surveyors Allotment Charity.

**(Action: RFO / Clerk / DepClerk; by 14.06.23 / 31.12.23)**

**6. Application Process**

Trustees considered a draft application form and terms & conditions based on the template for Diss Town Council's community grant scheme. It was

RESOLVED: to adopt the application form and terms & conditions based on the template for Diss Town Council's community grant scheme.

**(Action: Clerk; immediately)**

**7. Progress Report**

Members noted progress on actions since the last meeting.

**8. Date of Next Meeting**

Members noted the annual meeting of the Diss Surveyors Allotment Charity has been scheduled for 14<sup>th</sup> June 2023 and further meetings of the Charity will be called as required.

Meeting closed: 18:57 hours.

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Chairman of the Trustees