

TOWN CLERK
Mrs Sarah Villafuerte-Richards

DISS TOWN COUNCIL
11-12 Market Hill,
Diss, Norfolk, IP22 4JZ.
Telephone/Fax: (01379) 643848
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Please ask for: Sonya French
Our ref: CA 07.05.24
Date: 30.04.24

NOTICE OF MEETING

Dear Members of the Public and Press,
You are cordially invited to attend a meeting of the **Carnival Sub-Committee** to be held at **Diss Town Council Offices** on **Tuesday 7th May 2024** at **7.00pm** to consider the business detailed below.

S.E. French

Chief Operations Officer

A G E N D A

- 1. Apologies**
To consider apologies for absence.
- 2. Minutes**
To approve the minutes of the last meeting held on 9th April 2024 (copy details herewith).
- 3. Declarations of Interest¹**
To note any declarations of Member's personal and/or prejudicial interests pertaining to items on the agenda (relevant to councillors only).
- 4. Public Participation**
To consider a resolution under Standing Orders 3 d., e., f., g., & h. to suspend the meeting and receive comments from members of the public on items to be discussed on the agenda. (*Members of the public are entitled to speak for a maximum of three minutes*).
- 5. Items of URGENT Business**
To discuss any item(s) of business which the Chairman has previously been informed of at least 24 hours before the meeting and decides should be considered as a matter of urgency (councillors are reminded that no resolutions can be made under this agenda item).
- 6. Stall Applications**
To receive an update on stall applications (copy details herewith).
- 7. Procession**
To receive an update on carnival procession entrants (copy details herewith).
- 8. Finance**
To receive an update on Income and Expenditure for Carnival 2024 (copy details herewith).
- 9. Site Map**
To receive an update on the site map for the Carnival Fun Day.
- 10. Pavilion Entertainment**
To receive an update on performers in the pavilion and performance timings.
- 11. Window Dressing Competition**
To receive an update on entries for the Window Dressing Competition (copy details herewith).
- 12. Member Updates**
To receive updates from committee members not reported elsewhere on this agenda.
- 13. Date of Future Meeting**
To note the next meeting of the Carnival committee is scheduled for Tuesday 21st May 2024.

<u>MEMBERS</u>	<u>For information: Councillors</u>
<u>Cllr. S. Browne</u>	<u>J. Robertson</u>
<u>S. French</u>	<u>J. Wooddissee</u>
<u>S. Kiddie</u>	<u>D. Collins</u>
<u>S. Richards</u>	<u>A. Kitchen</u>
<u>K. Jaynes</u>	<u>E. Taylor</u>
<u>A. Rackham</u>	<u>J. Welch</u>
<u>T. Howard</u>	<u>S. Olander</u>
<u>R. Ward</u>	<u>M. Gingell</u>
<u>J. Mayes</u>	<u>K. Murphy</u>
<u>C. Halil</u>	<u>L. Sinfield</u>
<u>L. Montgomerie</u>	
<u>Al. Rackham</u>	

NOTES

1 - Council has a statutory legal duty under the Localism Act 2011 s2 and has adopted a code dealing with the conduct that is expected of members in order to promote high standards of conduct as required by the Act. Members' disclosable pecuniary interests are kept on a register available to view on the councils website. Allegations about the conduct of a councillor may be made to the district council's monitoring officer. Diss Town Council has also adopted a dispensation policy.

The reports and enclosures referred to in this agenda are supplied to councillors only. They are available (unless marked confidential) for public inspection at the Council Offices during normal opening hours.

DISS TOWN COUNCIL

MINUTES

DRAFT

Minutes of the meeting of the Carnival Sub-Committee held at Diss Town Council Offices on Tuesday 9th April 2024 at 7pm.

In attendance: T. Howard (TH) (Chair)
K. Jaynes (KJ)
S. Kiddie (SK) (Vice-Chair)
R. Ward (RW)
Andy Rackham (AR)
J. Mayes (JM)
Alex Rackham (ALR)
S. French (SF)
C. Halil (CH)
S. Browne (SB)

CA0424/1 Apologies

Apologies were received from Laura Montgomerie (LM).

CA0424/2 Minutes

Members approved the minutes from the last two meetings of the carnival committee. It was

RESOLVED: that the minutes of the meeting on 5th March 2024 were a true record and duly signed by the Chairman.

CA0424/3 Declarations of Interest

There were none.

CA0424/4 Public Participation

There were no members of the public present.

CA0424/5 Items of URGENT Business

There were no items of urgent business.

CA0424/6 Stall Applications

Members received an update on stall applications. 46 stallholders have been confirmed so far with two extra pending applications received today.

CA0424/7 Procession

Members received an update on carnival procession entrants. There are 24 entries in the parade so far. SK will start putting together a draft procession order. AR to send KJ a contact for the Hedge Monkeys to book for procession & performance at Fun Day.

**(Action: SK, procession draft by next meeting
AR, performers details by end of week)**

CA0424/8 Finance

Members received an update on Income and Expenditure for Carnival 2024. Committee agreed to accept the quote from Simply Sound for sound provision at the event.

(Action: KJ to book Simply Sound, immediately)

CA0424/9 Entertainment

- a) Members received an update on entertainment. The main entertainment area is full for performers.
- b) Members considered a cost of £100 for provision of 8m x 8m dance floor to go in front of pavilion. It was:

RESOLVED: To agree the quote for the dancefloor. AR confirmed that insurance would be needed and committee agreed to reimburse this once it has been paid.
(Action: AR / AL-R to book dancefloor and arrange insurance)

- c) Members reviewed and approved timings for main stage/entertainment area acts. Committee agreed on the timing schedule.
- d) Members received an update on performers and timings for Pavilion entertainment. AR will send all info over to KJ tomorrow.
(Action: AR to send KJ performers and timings for pavilion 10.04.24. KJ to add info into programme.)

Members discussed prizes received for the hamper. SK has sourced 4 more prizes. JM has a voucher for 2 for Ampersand confirmed. AL-R will contribute 2 tickets for Roydon Soundwaves event. Committee agreed to include a £250 cash prize for the winning ticket. Tickets will be sold at £2 each and sales will start at the car boot. Tickets will also be available from Tatters and at the carnival committee stall on Market Place on 31st May, 7th June & 14th June.

(Action: KJ to create a poster with all prizes and contributors' names for promotion on social media, in next two weeks before the car boot sale)

CA0424/10 Window Dressing Competition

- a) Members agreed on a start and end date for the Window Dressing Competition. It was agreed that the dates would be from 10th May – 17th June and RW will organise for judging to take place on Friday 14th June by Mayor, Leslie Ward and both Honoured Citizens.

(Action: RW to contact judges by next meeting)

- b) Members discussed and approved the window dressing competition entry form. KJ to send form off to potential businesses and promote it on social media.

(Action: KJ to email businesses and amend 2023 to 2024 on the entry form and upload to Carnival webpage, immediately).

(RW to contact Photo Elite for confirmation of prize)

- c) Members discussed and agreed on the promotion of the competition to gain community interest.

(Action: KJ to promote on social media and send info off to press)

CA0424/11 Promotion

- a) Members received an update on the promotion of Diss Carnival 2024. It was

RESOLVED: KJ to continue social media scheduling and liaise with the press to promote acts and key event details.

(Action: KJ, ongoing)

b) Members approved the Diss Carnival 2024 promo poster. It was

RESOLVED: KJ to change 'pavilion entertainment' to 'pavilion music', and add the 'Diss Town Ain't Big Enough For Both Of Us' Slogan to the poster.

(Action: KJ, immediately)

CA0424/12 Member Updates

The committee received updates from members not reported elsewhere on this agenda.

Carnival car boot marshals' will be Sue K, Keith K , Alex R, Andy R, Joe M, Sonia B.

SF discussed volunteer's availability to cover the evening entertainment. AL-R confirmed the Rackhams and contacts will clear away the evening entertainment area and litter-pick. Marshalls will need to be on site at 4.30 ready to marshall off stallholders from the park via the exit. X 2 security stewards will need to be near the main stage when this is closed at 5.30 pm.

AR updated the committee that any insurance he needs to purchase for his built-themed items would need to be funded by the committee. It was agreed that he would look into the costs of this insurance and bring it back to the next carnival committee meeting for discussion.

(Action: AR, by next meeting)

AR requested that the hay Bales be collected after entertainment finishes at 8.30 pm. SK will enquire with the owner for availability to collect.

(Action: SK, by next meeting)

AR is to take wood to JM at Diss High School in the next week for the pupils to make wooden signs.

(Action: AR, by the end of next week)

The committee discussed food for carnival volunteers and entertainers. TH would like more food ordered to ensure enough for everyone. TH will contact Greggs/Morrisons for platters of sandwiches, and doughnuts. SK will get crisps and water.

SB requested a list of 2023 trophy winners to get trophies back. SB will book several promo slots with Park Radio and KJ to send her a list of key event info to promote including entertainment info.

**(Action: SB, by next meeting
KJ, by next meeting)**

AL-R to send over details of larger or specific stall spaces to KJ. SF and KJ to allocate 3m x 3m slots for what's left. AL-R will send a digital copy of the site map to KJ.

**(Action: AL-R, by the end of the week
KJ & SF, by next meeting)**

KJ and SF to email Susan Whymark & Gillings to follow up on adverts for the programme.

(Action: KJ & SF, by 11.04.24)

TH to chase Tesco for free car parking. Morrisons have confirmed verbally for free parking, but TH has requested this in writing.

(Action: TH, by next meeting)

SK said we are still awaiting confirmation of the use of the old John Grose site for stallholder and

entertainer parking. KK spoke to SNC and we are awaiting a response.

SB and CH are both DBS checked and can be allocated tasks of Lost Children's Point in the OPS tent.

JM to buy red or orange wellies for Dinsdale and the committee will reimburse.

(Action: JM, by next meeting)

KJ discussed photography requirements for Carnival, and it was agreed to find quotes from photographers who may be able to capture the event to cover the whole day. This would free up KJ to carry out other event duties throughout the day. AL-R will enquire with a potential contact.

(Action: AL-R, by 20 Apr 24)

CA0424/13 Date of Future Meeting

Members noted the next meeting of the Carnival committee is scheduled for **Tuesday 7th May 2024 at 7 pm.**

Meeting closed at: 9:10 pm

SUB-COMMITTEE CHAIRMAN
T. Howard

Stall Name	Type of Stall & measurements	App Form	RA	PL	Hygiene Cert	Paid	Notes
WALKABOUT BALLOON SELLER: Balloon Occasions		Y	Y	Y	n/a	£105 paid by bacs 15579	confirmed -
2 x Wonky Donkey Mobile Horsebox Bars	2 Horsebox Bars -each 6m frontage, serving at rear and side. Split up pitches to spread out queues	Y	Y	Y	Y	£600 - paid by cheque 15616	Confirmation email sent 08.02.24. Serves from rear and side of horsebox*
2nd Diss Scouts	2 pitches - large space for crockery smash by the mere, small space for kids free activities beside - soft archery/tommerhawk	Y	Y	due - being renewed	n/a	Free pitch as providing free kids activities	confirmation email sent 06.03.24
Abbes Attic	Handmade Recycled Vintage Jewellery for the whole family. 3m x 3m gazebo	Y	Y	Y	n/a	£60 paid by bacs 15559	Confirmation email sent 30.01.24
Adult Learning (NCC)	6ft x 6ft table, providing educational information and free activities for families	Y	Y	Y	n/a	£60 due	Confirmation email sent 30.04.24
Air Cadets	3 x 4m gazebo, stall to enable recruitment for volunteers and cadets. Couple of small fundraising activities including a flight simulator.	Y	Y	Y		Charity Pitch	Free pitch as help on the day. Confirmation email sent 13.03.24
Army Cadets		due	due	due	n/a	Charity Pitch	Free pitch as help on the day. Chased 01.05.24
Away With The Fairies	Craft Stall 3m x 3m - handmade boho jewellery and wooden keyrings	Y	Y	Y	n/a	£60 paid by bacs in two separate payments	Confirmation email sent 30.01.24
Bounce Fitness	3m x 3m stall with leaflets to promote fitness class, plus small trampoline for demonstration with 80s 90s music (not loud) - does need to be on flat ground.	Y	Y	Y	n/a	£120 due - Paid 11594	confirmation email sent 06.03.24
Churchill Retirement Living	3m x 3m gazebo, promoting launch of recent development in Diss, handing out goodie bags containing literature	Y	Y	Y	n/a	£120 due - Paid 15599	confirmation email sent 06.03.24
Crazy Skins Face Painting	3m x 3m Professional Face Painting	Y	Y	Y	n/a	£120 due - paid 15595	confirmation email sent 06.03.24
Designer Farmer Cat Ltd	Rainbow Street Food - Kebabs, meat salad box, wraps. 3m x 3m Gazebo	Y	Y	Y	Y	£120 due	Confirmation email sent 30.01.24. Chased for payment 01.05.24
Diss & District Rotary Club	3m x 3m	Y	Y	Y	n/a	Approved free charity pitch	confirmation email sent 06.03.24
Diss Baptist Church	3m x 3m Stall	Y	Y	Y	n/a	Free pitch as they are running the craft/colouring area	Confirmation email sent
Diss Baptist Church - JAM MARQUEE TENT	Marquee to be positioned by path - for colouring & activities 6m x 12m (position next to their stall) face painting, crafts, sheriff badge making, colouring, giant connect 4 & jenga, bracelet making, toys for toddlers, icing biscuits, tin can alley target practice, lasso training	Y	Y	Y	n/a	Free	Confirmation email sent 15.02.24
Diss Churches Together (2 stall pitches)	Two 3m x 3m pitches - 1 charity stall, 1 paid stall - stalls will support wild west theme and promote Diss URC Dove Events and the work of Salvation Army.	Y	Y	Y	n/a	£60 due	confirmation email sent 06.03.24 chased for payment 01.05.24
Drama Tots	3m x 3m with sound system to play music	Y	Y	Y	n/a	£120 paid 15604	confirmation email sent 13.03.24
Dyers Diner and Coffee Shack	Burgers, Hotdogs, Bacon, Egg. Coffees, milkshakes, frappe, slushies. 3m x 4.5m	Y	Y	Y	Y	£180 paid 15625	Confirmation email sent 08.02.24
Fully Loaded Fries	Loaded Fries with toppings, soft drinks in cans, Converted Horse Trailer 5m x 3m	Y	Y	Y	Y	£180 due	Confirmation email sent 30.01.24. chased for payment 01.05.24
Glitzy Faces	3 x 3 gazebo. Face painting, glitter tattoos, airbrush tattoos, festival glitter bar and gems, water transfer tattoos.	Y	Y	due	n/a	£120 due	confirmation email sent 07.03.24. chased for payment 01.05.24
Grannys Little Charms	Scrabble frames, keyrings, wooden craft products, bottle openers, dog treat tins 3m x 3m	Y	Y	Y - expires Feb 2024	n/a	£60 paid by bacs 15549	Confirmation email sent 30.01.24. chased for p/l 01.05.24
German Sausages	German Sausages 3m x 3m	Y	Y	due	due	£120 due	Confirmation email sent 30.04.24
Hannah's Pet Services - Fun Dog Show registration stand	3m x 3m registration stand for dog show entries	Y	Y	P/L will be sent to us nearer to event when she knows weather situation	n/a	n/a	Done - received 23.04.24
Incorknito Designs	3m x 3m gazebo for handpainted earrings crafted from cork	Y	Y	Y	n/a	£60 due - paid 15597	confirmation email sent 06.03.24
Jen Bakes & Creates	3m x 3m homemade cakes	Y	Y	Y	Y	£120 due - paid 15593	confirmation email sent 06.03.24

Stall Name	Type of Stall & measurements	App Form	RA	PL	Hygiene Cert	Paid	Notes
Kingsley Homecare	Raffle, Giveaway Bags 3m x 3m	Y	Y	Y	n/a	£120 due	confirmation email sent 08.02.24. chased for payment 01.05.24
M & M Sweet Treats	Sweet Treats & Bakes. 3m x 3m plus parking van	Y	Y	Y - expires in May 2024	Y	Y £120 paid 15332	Confirmation email sent 30.01.24
Mancave Scents Ltd	Candles for men, wax melts, skincare and beard care products for men. 3m x 3m	Y	Y	Y	n/a	£120 paid by bacs 15634	Confirmation email sent 05.04.24
My Bubbles Waffles (bar aswell?)	waffles/ waffle cones with sweet toppings					Free pitch in return for rodeo bull, gold mining and staging	
Narlas Treasure Trove	3m x 3m Children's Toys & Gifts	Y	Y	Y	n/a	£120 due	confirmation email sent 06.03.24
Norfolk and Suffolk 4 x 4 Response	3m x 4m gazebo plus a vehicle on display with a small radio controlled car course for the children to have a go	Y	Y	Y	n/a	Approved free charity pitch	confirmation email sent 06.03.24
Norfolk Blood Bikes	Information about the charity - 3 m x 3 m Gazebo	Y	Y	due	n/a	Approved free charity pitch	confirmation email sent 06.03.24. chased for p/l 01.05.24
Norfolk Wildlife Trust	2 x 2m gazebo raising awareness and support for local wildlife charity	Y	Y	Y	n/a	Approved free charity pitch	confirmation email sent 06.03.24
Oxfam	3m x 3m stall selling secondhand items including clothing, children's toys, bric-a-brac & some fairtrade sourced goods	Y	Y	Y	n/a	£60 due	confirmation email sent 23.04.24
Party In Box	Fresh candy floss on sticks in bags, 3m x 3m gazebo with generator	Y	Y	due	Y	£120 paid by bacs 15582	Confirmation email sent 30.01.24. chased for p/l 01.05.24
Phoenix Bird of Prey Rescue	Adult Tombola and kiddies game. 3m x 3m gazebo	Y	Y	Y - expires May 2024	n/a	Approved free charity pitch	Confirmation email sent 06.03.24
Prettys Wax	Wax and home fragrance products. 3m x 3m Gazebo	Y	Y	Y	n/a	£60 paid by bacs 15617	Confirmation email sent 30.01.24
Priory Healthcare - PLATINUM SPONSOR		Y	Y	Y	n/a	Pitch included with their platinum sponsorship	Confirmation email sent 20.02.24
Real Henna Tattoos	3m x 3m, Organic, freehand, henna tattoo designs	Y	Y	Y	n/a	£120 paid 26.03.24 by bacs 15623	confirmation email sent 26.03.24
Rosedale Funeral Home	Teddy Tombola - Name The Bear, Lucky Dip, 3m x 5m	Y	Y	Y	n/a	£180 Paid by bacs 15572	Confirmation email sent 30.01.24
Royal Air Force Association	Aviation themed items and advertising work of RAFA for past and present raf members. 3m x 3m	Y	Y	Y	n/a	Approved free charity pitch	confirmation email sent 06.03.24
Royal British Legion	Charity Information and Raffle 3m x 3m. Space next to pitch needed for RBL vehicle after procession	Y	Y	Y	n/a	Approved free charity pitch	Confirmation email sent 06.03.24
Sakura Studio Gallery	3m x 3m gazebo craft stall featuring works from a selection of local artists	Y	Y	Y	n/a	£60 Paid 15640	confirmation email sent 06.03.24
Spie Jewels	Craft Stall Jewellery and accessories	Y	Y	Y	n/a	£60 due - paid 15570	confirmation email sent 08.02.24
Spire Solicitors	3m x 3m	Y	Y	due	n/a	£120 due	confirmation email sent 11.04.24. chased for p/l and payment 01.05.24
Suffolk Owl Sanctuary	Bird of Prey rescue info, family activities and tombola, 3m x 3m	Y	Y	Y	n/a	Approved free charity pitch	confirmation email sent 06.03.24
Suffolk Village Ciders	Craft Cider in bottles and by glass on the day. 3m x 3m	Y	Y	Y	n/a - has mid suffolk alcohol licence	£120 paid by bacs 15606	Confirmation email sent 30.01.24
Toy Stall	Toy Stall /Crafts 3m x 3m	Y	Y	Y	n/a	£60 paid by bacs 15557	Confirmation email sent 30.01.24
Waveney Foodbank	Information and fundraising via collection bucket. 3m x 3m gazebo	Y	Y	Y - expires May 2024	n/a	Approved free charity pitch	confirmaiton email sent 06.03.24
Yellow Door Eats	Woodfired Pizzas - Homemade dough, various toppings with themed names 3m x 3m	Y	Y	Y	Y	£120 due - paid 15566	Confirmation email sent 08.02.24

Procession

Entry Name	Contact	Type	Judges	Notes
East Angles Brass Band	David	Lead band for parade		24/6696 £600 agreed
Diddy Long Legs	Nicky	2 x stiltwalkers		
Dinsdale & Mayor		Joe Mayes is Dinsdale. New Mayor tbc. Will be on Gillings truck?		
Merryfields Playschool	Sharon	Vintage Tractor & Trailer. 10 Children, 7 adults.		Form received
Cheeky Cherubs Baby & Toddler Group	Rebecca Chrystal	Walking group with buggies		Requested to be behind or close to Merryfields. Form received
Tribe All	Amy Bobbins	Walking Group and Vehicle - float provided by Pink Fusion DJ Services (Lee Davie - email included)		Form received from Lee for vehicle but not for walking group
Norfolk Blood Bikes	Sandy Gourlay	2 Motorcycles		Form received
Norfolk and Suffolk 4 x 4 Response	Rob Hawley	1 vehicle with a 6 x 4ft trailer		Form received
Keshar Whitelock, David Whitelock, Peter Hood & Jenny Bacon	Keshar Whitelock	4 people walking		Form received
Kingsley Homecare	Daniel Wellings	1 vehicle - Kingsley homecare car		Form received
Star Wars Galactic Troopers	Wayne Hart	Sci Fi Costume group - walking. They will dress with a wild west twist		Form received
The Hedge Monkeys	Phil Wells	Local skiffle/hillbilly/country band - to perform in pavilion and join parade - Andy Rackham will try and source a flat bed trailer for them.		£250-£300 quoted. 24/6709
Sweet Treats Burlesque	Abigail Marshall	Walking group of 12 people- dancing. Car to follow playing music.		Form received
Diss Vixens Women's & Girls Rugby Team	Hannah Arnott	Walking group of players from Diss Vixens Rugby team, wearing the match kit, doing small passing drills with balls, lifts etc. Others handing out leaflets		Form received
Fiery Foxes/ The Red Hatters	Rebecca Kinsey	Walking group of 10 people		Form received
Priory Healthcare	Gemma Lanchester	Walking group		Form received. Priory would also like to be a procession judge as part of their sponsor perks
Monterey Line Dance	Melissa Hawkes	Small vintage dodge truck with passengers		Form received.
Diss Primary Academy Partnership	Claire Gladwin	Walking group 30 adults/children		Form received
Diss Royal British Legion	Dave hines	Vehicle tbc		Noted from their stall application form
The Garden Project Team	Alex Rackham said James will be putting in an application			
2nd Diss Scouts	Laura Montgomerie	1 vehicle		Form received
Believe In Magic	Lauren	Jessie (Toy Story) character & Barbie Cowgirl character walking		p/o 24/6688
Drama Tots	Donna Corbyn	1 Pick Up Truck playing music		Form received
Air Cadets	Ben Rogers	Cadets walking alongside parade to help with bucket collections		Form received

INCOME					
	GROSS	VAT	TOTAL NET INCOME	Date Paid	Receipt /Po No
FUNDRAISING					
Car boot Sale					
Cake Stall	£ 383.00				
Hamper/ Ticket Sales					
SPONSORSHIP					
Phoenix Events East	£ 250.00	£ 41.67	£ 208.33		
Travis Perkins	£ 100.00	£ 16.67	£ 83.33		
Pearce & Kemp	£ 100.00	£ 16.67	£ 83.33		15550
Larking Gowen LLP	£ 100.00	£ 16.67	£ 83.33		15560
Baileys Fish and Chips	£ 250.00	£ 41.67	£ 208.33		15544
Tudor Bakehouse	£ 250.00	£ 41.67	£ 208.33		15531
Reads Property	£ 250.00	£ 41.67	£ 208.33		15546
Lexham Insurance	£ 500.00	£ 83.33	£ 416.67		15532
Dipple and Conway	£ 500.00	£ 83.33	£ 416.67		15534
Priory Healthcare	£ 1,000.00	£ 166.67	£ 833.33		15577
Rosedale Funeral Home	£ 100.00	£ 16.67	£ 83.33		15567
H.L Perfitt Stonemasons	£ 100.00	£ 16.67	£ 83.33		15576
Adkins Opticians	£ 250.00	£ 41.67	£ 208.33		15563
M Scott Properties	£ 500.00	£ 83.33	£ 416.67		15580
Diss Scaffolding	£ 1,000.00	£ 166.67	£ 833.33		
TOTAL SPONSORSHIP	£ 5,250.00	£ 875.03	£ 4,374.97		
		£ -	£ -		
STALLAGE		£ -	£ -		
M&M Sweet Treats	£ 120.00	£ -	£ 120.00		15332
Grannys Little Charms	£ 60.00	£ -	£ 60.00		15549
Toy Stall - L&J Williams	£ 60.00	£ -	£ 60.00		15557
Abbes Attic - DG Yaxley	£ 60.00	£ -	£ 60.00		15559
Yellow Door Eats	£ 120.00	£ -	£ 120.00		15566
Spie Jewels	£ 60.00	£ -	£ 60.00		15570
Wonky Donkey Bars x 2	£ 600.00	£ -	£ 600.00		15616
Dyers Diner & Coffee Shack	£ 180.00	£ -	£ 180.00		15625
Glitzy Faces					
Kingsley Homecare					
Prettys Wax	£ 60.00	£ -	£ 60.00		15617
Fully Loaded Fries					
Rosedale Funeral Home	£ 180.00	£ -	£ 180.00		15572
Suffolk Village Ciders	£ 120.00	£ -	£ 120.00		15606
Designer Farmer Cat Ltd					
Party In Box	£ 120.00	£ -	£ 120.00		15582
Balloon Occasions	£ 105.00	£ -	£ 105.00		15579
Away with the fairies	£ 60.00	£ -	£ 60.00		15601/15632
Jen Bakes & Creates	£ 120.00	£ -	£ 120.00		15593
Sakura Studio Gallery	£ 60.00	£ -	£ 60.00		15640
Narlas Treasure Trove					
Crazy Skins Face Painting	£ 120.00	£ -	£ 120.00		15595
Incorknito Designs	£ 60.00	£ -	£ 60.00		15597
Churchill Retirement Living	£ 120.00	£ -	£ 120.00		15599
Diss Churches Together					
Real Henna Tattoos	£ 120.00	£ -	£ 120.00		15623
Drama Tots	£ 120.00	£ -	£ 120.00		15604
Mancave Scents Ltd	£ 120.00	£ -	£ 120.00		15634
Spire Solicitors					
Oxfam					
Adult Learning NCC					
Bounce Fitness	£ 120.00	£ -	£ 120.00		15594
TOTAL INCOME Actual	£ 8,115.00	£ 875.03	£ 7,239.97		
EMR from April 2024	£ 5,286.17		£ 5,286.17		
Council Contribution for 24-25	£ 2,750.00		£ 2,750.00		

TOTAL INCOME to Budget so far	£ 16,151.17	£ 875.03	£ 15,276.14		
EXPENDITURE					
PROMOTIONAL					
Distribution of Carnival programmes - Falcon	£ 450.00				24/6694
Sponsor Banners x 11 - Fatstickman					24/6698
2 x Carnival poster banners - Fatstickman	£ 90.00				24/6715
Programmes x 5100 copies	£ 735.00				24/6669
PROCESSION					
Trophy presentation shield for Pete Gillings cup- Diss Trophy Cer	£ 50.00				24/6665
Nicky Driscoll - Stiltwalkers x 2	£ 360.00				24/6669
Core Highways - Traffic Management for Parade	£ 487.00				24/6672
East Angles Brass Band	£ 600.00				24/6696
NCC Road Closure	£ 40.55				
Gillings Truck Insurance	£ 78.97				24/6711
FUN DAY					
Phoenix Events East- 6 x Security Staff & Radios	£ 1,481.76	£ 246.96	£ 1,234.80		24/6663
Story Photoboosts - Vintage Horsebox with wild west props	£ 600.00	£ -	£ 600.00	29.02.24	24/6671
Mervyn Lambert Toilets & Transport	£ 840.00	£ 140.00	£ 700.00		23/6652
Paul Preston Mills- Compere	£ 220.00	£ -	£ 220.00		23/6551
Mary Moppins - Additional toilets cleaning	£ 197.40	£ 32.90	£ 164.50		
Foolhardy Circus - performances and workshop	£ 750.00	£ -			24/6682
First Aid	£ 730.00	£ -			24/6681
Evolve Entertainment - Western Stunt Show	£ 2,104.80	£ 350.80	£ 1,754.00	29.02.24	24/6683
Bix.B Productions - Dj, Dance Lessons & Set Hire	£ 500.00	£ -	£ 500.00	29.02.24	24/6670
Jeff Gallant duo	£ 450.00	£ -			24/6685
Baptist Church activities	£ 100.00	£ -			24/6686
Believe In Magic 2 x characters for parade (Jessie & Barbie)	£ 210.00	£ -			24/6688
The Hedge Monkeys /Phil Wells (£250/£300 tbc)					24/6709
Simply Sound	£ 750.00				24/6703
TOTAL EXPENDITURE so far	£ 10,550.48	£ 770.66	£ 5,173.30		

Window Dressing Competition

10th May – 17th June 2024

Judging to take place by new Mayor, Leslie Ward, Honoured Citizens (Mike Garnham & Mary Cotton)
Judging date: Friday 14th June, 6pm (outside Spire Solicitors)

NAME OF SHOP	Contact
Diss Publishing Bookshop	info@disspublishing.co.uk
Oxfam	Oxfamshopf2411@oxfam.org.uk
The Jewellery Workshop	info@thejewelleryworkshop.co.uk
Adkins Opticians	adkinsopticians@hotmail.co.uk
Break Charity	Charlotte.Bland@break-charity.org
Copydiss	elaine@copydiss.co.uk
Spire Solicitors	Judith.Gibson@spiresolicitors.co.uk
The Angel Café	Maria.reavell@angelcafediss.co.uk
Dipple and Conway	sally@dippleconway.co.uk
Just A Label	justalabeldiss@gmail.com
Hemstocks	diss@hemstocks.co.uk
TW Gaze Property Office (10 Market Hill)	s.meek@twgaze.co.uk
Hemstocks	
Diss Coffee & Little Deli	
RC Vapes	
Diss Antiques	
Beckford & Lewis TBC	
Chix TBC	
Take Two – in No.8 marketplace	
Tatters	
Scrivens	
Flour & Bean TBC	
Tackle Lounge	
Youbie's Yarns	