

# DISS TOWN COUNCIL

## MINUTES

Minutes of the meeting of the Diss Christmas Lights Switch-On sub-committee held at the Diss Town Council Offices on 30<sup>th</sup> April 2024 at 6.30pm.

Present: In attendance: A. Rackham

Alex Rackham

G. Pagan

S. Kayne

R. Ludkin

### CL 0424/01 APOLOGIES

Apologies were received from A Bloom. No apologies received from K Murphy (ex- officio) and L King.

### CL 0424/02 MINUTES

Committee members approved the minutes from the last meeting. It was

RESOLVED: that the minutes of the meeting held on the 12<sup>th</sup> March 2024 were a true record and were duly signed by the Chairman.

### CL 0424/03 DECLARATIONS OF INTEREST

Minute No.	Committee Member(s)
Item 8 and 9	Andy Rackham & Alex Rackham

### CL 0424/04 PUBLIC PARTICIPATION

There were none.

### CL 0424/05 ITEMS OF URGENT BUSINESS

There were none.

### CL 0424/06 FINANCE

The committee received an update on the Income and Expenditure for Christmas Lights Event 2023. It was noted that the current budget for this year's event 2024 is £5047.31.

### CL 0424/07 STALLS

The committee discussed stall applications for the event. It was.

RESOLVED:

- 1) To ask the Town Council to advertise date of event on Facebook to encourage stallholders to register their interest now and committee will contact them with the application form in June.
- 2) Due to the weather in December, more vehicle stalls would be preferred.
- 3) A price of £45.00 + vat was agreed for the price of each stall holder.
- 4) To ask if stalls can go into St Marys Church again this year.  
(SK: To investigate this)
- 5) SK: To go back to Martina to see if she has a vehicle stall.
- 6) AGR: To ask Beckford and Lewis if a Santas Grotto could be housed in their building this year.

### CL0424/08 ENTERTAINMENT

Members discussed the entertainment. It was:

RESOLVED:

- 1) To ask Flash Mob / Grease Paint to perform for a 15/ 30-minute slot.

- 2) United Reformed Church will be also having their own activities within the Church which will be all about light, Times to be arranged nearer to the time.
  - 3) SK to contact Salvation Army to Perform by stage and have fixed slot.
  - 4) AR to give quote for staging and lights based on normal stage and smaller version.
  - 5) AR to get quote from Sue acoustics to perform for 30-minute slot.
- 6) Performance times were mentioned and drafted as follows, subject to change.

14.45pm – 15.10pm Salvation Army?  
15.10pm – 15.40pm Serena Grant  
15.40pm - 16.00pm Grease Paint / Flash Mob?  
16.00pm -16.30pm Ben Langley show  
16:30pm\_ - 17.00pm Serena Grant / other  
17.00pm – 17.30pm Will Power  
17: 30.pm – 18.10pm Ben Langley show and switch on.  
18.00 pm – Switch On  
18.10 pm - 18.30pm Will Power  
18.30 pm - Finish

Parade starts from Church Street and goes up Mere Street from 17.30pm / 17.40pm to the stage area. at the Marketplace.

**CL 0424/9**

**MEMBER UPDATES**

RL: To look at site for Punch and Judy stage on the United Reformed Church Car Park.

**CL 0424/10**

**DATES OF FUTURE MEETINGS**

The dates of future meetings were discussed. It was.

RESOLVED: That the next meeting of this sub-committee will meet on Tuesday 18<sup>th</sup> June at 6pm at the Council Offices.

Meeting closed at 20.15.

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SUB-COMMITTEE CHAIRMAN  
Suzanne Kayne