

DISS TOWN COUNCIL

MINUTES

Minutes of the meeting of the **Carnival Sub-Committee** held at Diss Town Council Offices on Tuesday 10th January 2023 at 7pm.

In attendance: T. Howard (TH) (Chair)
S. French (Deputy Town Clerk & Vice-Chair)
K. Jaynes (KJ)
Cllr S. Kiddie (SK)
R. Ward (RW)
A. Rackham (AR)
A. Jamieson (AJ)

CA0123/1

Apologies

Apologies were received by Cllr S. Browne

CA0123/2

Minutes

Members approved the minutes from the last meeting. It was.

RESOLVED: that the minutes of the meeting on 1st November 2022 were a true record and duly signed by the Chairman.

CA0123/3

Declarations of Interest

There were none.

CA0123/4

Public Participation

There was none.

CA0123/5

Items of URGENT Business

There were no items of urgent business.

CA0123/6

Date for Carnival 2023

Committee finalised and agreed the date for Carnival 2023. It was.

RESOLVED: That Carnival is to be held on Sunday 11th June 2023.

(Action; KJ immediately)

CA0123/7

Entertainment

Committee discussed ideas for entertainment for Carnival 2023. Discussions revolved various acts that could be utilised for the event to include the arena and Procession.

RESOLVED: To contact Diddi Long legs stilt walkers, East Angles Brass Band, Foolhardy Circus, Hollywood Camera photobooth, Superhero parties, Princesses and to source a large inflatable.

(Action; KJ, TH immediately).

CA0123/8

Application Form

Committee reviewed the application form for Carnival 2023. It was.

RESOLVED: To agree the application form with no amendments.

CA0123/9

Grants

Committee discussed the need to apply for grants for Carnival 2023. It was.

RESOLVED: To apply for a grant from Tesco.

(Action; SF/TH immediately)

CA0123/10

Promotion

Committee discussed initial promotion for Carnival 2023.

- a) Press release/ announcements.
- b) Social Media

Committee discussed the social media and advertising of Carnival 2023.
It was.

RESOLVED: To follow the same format of advertising as that of Carnival 2022.

(Action; KJ continuous)

CA0123/11 Sponsorship

Members discussed sponsorship for Carnival 2023 and reviewed the existing sponsorship form for businesses to sponsor Carnival 2023. It was.

RESOLVED: To remove the free pitch from the gold package and to reduce the size of the banners.

(Action; KJ immediately)

CA0123/12 Member Updates

Committee members would like to produce a Diss sign in Hollywood letters to be placed at Meres mouth and in the Park by the MUGA, costs have been sourced and committee agreed to see if they can find a sponsor for these costs.

(Action: KJ, immediately)

Committee discussed parking available for stalls at the feather factory but due to closure this has been removed. Committee agreed that they will ask other local organisations with car parking spaces to allow free parking on the day.

(Action; TH immediately)

Members noted that the next meeting of the Carnival Committee will take place on Thursday 9th February 2023 at 7pm.

Meeting closed at: 21:30

SUB-COMMITTEE CHAIRMAN
T. Howard