



TOWN CLERK
Mrs S Villafuerte-Richards, CILCA

DISS TOWN COUNCIL
Council Offices, 11-12 Market Hill,
Diss, Norfolk, IP22 4JZ

Telephone/Fax: (01379) 643848
Email: towncouncil@diss.gov.uk

Date: 24 November 2023

NOTICE OF MEETING

Dear Members of the Public and Press,

You are cordially invited to attend an extraordinary meeting of **Full Council** to be held in the **Council Chamber** at **Diss Corn Hall** on **Wednesday 29th November 2023** at **7.15pm** to consider the business detailed below.

Town Clerk / Chief Executive Officer

AGENDA

- 1. Apologies**
To receive and consider apologies for absence.
- 2. Declarations of Interest and Requests for Dispensations**
To note any declarations of members' pecuniary and/or non-pecuniary/other interests pertaining to items on the following agenda, to note any dispensations granted in respect of business to be discussed and to consider any requests for dispensations.
- 3. Minutes**
To note the minutes of the meeting of Full Council on 15th November 2023 will be approved at the next meeting of Council.
- 4. Public Participation**
To consider a resolution under Standing Orders 3d to 3h to suspend the meeting to hear comments from members of the public on items to be discussed on the agenda (*members of the public are entitled to speak for a maximum of three minutes*).
- 5. Date of Next Meeting**
To note that the next meeting of Full Council is scheduled for Wednesday 20th December 2023 at 7.15pm.
- 6. Public Bodies (Admissions to Meetings)**
To consider a resolution under the Public Bodies (Admissions to Meetings) Act 1960 and Standing Orders 3d to exclude members of the public and press in order to discuss the following item which is properly considered to be of a confidential nature.
- 7. Cemetery Tree**
To consider report reference 42/2324 (herewith) and the Council solicitor's recommendation (to be tabled) regarding the removal of a tree at the Cemetery following the Facilities committee resolution.