



TOWN CLERK
Miss Sarah Richards

DISS TOWN COUNCIL
Council Offices, 11-12 Market Hill,
Diss, Norfolk, IP22 4JZ.
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Please ask for: Miss Sarah Richards
Our ref: INF 01.07.20
Date: 25 June 2020

NOTICE OF MEETING

Dear Members of the Public and Press,

You are cordially invited to a meeting of the **Infrastructure Committee** to be held Online on **Wednesday 1st July 2020 at 8.00pm** to consider the business detailed below. Anyone wishing to attend the meeting should contact the Town Clerk using the details above prior to the start of the meeting for the link.

Town Clerk

AGENDA

- 1. Apologies**
To receive and consider apologies for absence.
- 2. Nomination of Substitute Representatives**
To note nominated substitute representatives attending in place of those who have sent their apologies.
- 3. Declarations of Interest ¹ and Requests for Dispensations**
To note any declarations of members' pecuniary and/or non-pecuniary/other interests pertaining to items on the following agenda, to note any dispensations granted in respect of business to be discussed and to consider any requests for dispensations.
- 4. Minutes**
To confirm as a true record, the minutes of the Infrastructure Committee held on 23rd April 2020 (copy herewith).
- 5. Public Participation**
To consider a resolution under Standing Orders 3d to 3h to suspend the meeting to hear comments from members of the public on items to be discussed on the agenda. (*Members of the public are entitled to speak for a maximum of three minutes*).
- 6. Items of Urgent Business**
To discuss any item(s) of business which the Chairman has previously been informed at least 24 hours before the meeting and decides should be considered as a matter of urgency (*Councillors are reminded that no resolutions can be made under this agenda item*).
- 7. Christmas Lighting**
To consider a report (reference 09/2021 herewith) regarding the Christmas lighting display for 2020.
- 8. Diss and District Neighbourhood Plan**
To receive an update on the Diss & District Neighbourhood Plan, review delegated representatives to the Steering Group and approve the Group's Terms of Reference (copy details herewith).
- 9. Footpath Improvements**
To discuss possible Norfolk County Council funding for specific footpath improvements.

- 10. Parish Partnership Funding**
To consider potential projects under the Parish Partnership Scheme for local highway improvements for submission by 4 December 2020 (copy details herewith).
- 11. Planters**
To consider a proposal for the Town Council to water all planters now in the town centre.
- 12. Post Covid-19 Highways Measures**
To consider highways measures in the town centre under powers afforded to Norfolk County Council because of Covid-19 (to be tabled).
- 13. Streetlighting**
To consider proposals from Suffolk County Council regarding capital improvements to streetlights in Mere Street and a new streetlight along the footpath adjacent to the Medical Centre (copy details herewith).
- 14. Items for Noting**
- a) A1066 – to note that carriageway drainage works on the A1066 Victoria Road are being planned for 2020/21 to resolve the long-standing issue with carriageway water build up (copy plan herewith).
 - b) Nelson Road – to note that the double yellow lines are due to be laid on Nelson Road and Sawmills Road from Monday 29th June.
 - c) Progress Report - to note progress on decisions made at the last meeting (copy details herewith).
- 15. Member Forum**
To consider information or issues relevant to this committee from members for brief discussion, action or inclusion on a future agenda.
- 16. Date of Next Meeting**
To note that the next meeting of the Infrastructure Committee is scheduled for 28th October 2020.
- 17. Public Bodies (Admissions to Meetings)**
To consider a resolution under the Public Bodies (Admissions to Meetings) Act 1960 and Standing Orders 1c to exclude members of the public and press in order to discuss the following item, which is properly considered to be of a confidential nature.
- 18. CCTV**
To consider proposals for improving the CCTV system in the town centre (to follow).

COMMITTEE MEMBERSHIP:	FOR INFORMATION:
Councillors:	Town Clerk
S. Browne (ex-officio)	Deputy Town Clerk
M. Gingell	
D. Collins	Councillors:
S. Kiddie	N. Howard
A. Kitchen	J. Mason
S. Olander (Chair & ex-officio)	J. Robertson
D. Poulter	S. Warren
E. Taylor (Vice-Chair)	
J. Welch	Diss Express / Mercury
	Highways Engineer
	County Cllr Kiddie

NOTES

1 - Council has a statutory legal duty under the Localism Act 2011 s2 and has adopted a code dealing with the conduct that is expected of members in order to promote high standards of conduct as required by the Act. Members' disclosable pecuniary interests are kept on a register available to view on the Council's website. Allegations about the conduct of a councillor may be made to the district council's monitoring officer. Diss Town Council has also adopted a dispensation policy.

The reports and enclosures referred to in this agenda are available (unless marked confidential) for public inspection on our website at www.diss.gov.uk/your-council/our-committees/.

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