

creating a Local Cycling Walking Infrastructure Plan. There was discussion regarding some of the challenges with the proposal, but that NCC would be investigating feasibility as part of their work on the LCWIP. It was noted that the Parish Partnership Causeway project would support the proposal, which would support better cycling infrastructure in the town and contribute to increased footfall. It was

RESOLVED: to support the proposal to investigate the possibility of opening the route from Mere's Mouth to Denmark Street to cyclists in the context of work being undertaken by NCC on creating a Local Cycling Walking Infrastructure Plan.
(Action: Clerk; immediately)

INF0621/09 HERITAGE TRIANGLE

Members considered a report (reference 10/2122 referred) regarding illegal parking and speeding in the Heritage Triangle. It was noted that NCC is regularly having to undertake temporary repairs to the tactile surfacing to make safe due the significant use of the pathways by vehicles. The Controlled Parking Zone restricts parking in the Triangle using signage at entrances / exits but there is a lack of awareness of the restrictions amongst residents and visitors.

The Heritage Traders Trust has approached NCC regarding the impact of the damage and temporary repairs on the aesthetics of the Triangle and risk to users. There are only two (soon to be three) Enforcement Officers for the whole of the district and despite numerous requests for targeted enforcement and an offer of subsidising a Diss-specific Enforcement Officer, there has been no change. There was discussion regarding the possible measures to minimise illegal parking and it was noted that the disabled parking signs on the highways need to be re-painted. It was

RESOLVED: 1. To appoint an action group of councillors Warren, Welch & Wooddissee to work with the Clerk to explore the option of a Town Council funded Civil Enforcement Officer to deal with illegal parking in the town centre.
(Action: SW / JW / JWo / Clerk; by 21.10.21)

2. To work with Norfolk County Council and other stakeholders on introducing measures to minimise illegal parking in the Heritage Triangle area.
(Action: Clerk / SO; by 21.10.21)

3. To work with Norfolk County Council's Local Cycling and Walking Infrastructure Plan team to consider the Heritage Triangle Traders proposals as part of the Plan.
(Action: Clerk / SO; by 21.10.21)

INF0621/10 STREET FURNITURE

Members considered a report (reference 11/2122 referred) regarding installing additional street furniture at Mere's Mouth, the Market Place and on Church Street. The scheme aims to encourage people to linger longer and visit shops. The proposed picnic benches and seat is in keeping with existing as is the cycle rack integrated with planters. The NCC Highways Officer supports the installation of a planter on Church St to prevent parking and it was agreed that the building owner should be made aware in advance. The scheme will be funded via South Norfolk Council, but it is assumed that ownership and ongoing maintenance of all furniture would fall to the Town Council. It was noted that the furniture is constructed of high-quality materials and is robust. It was suggested that some 'CCTV in operation' signage should be installed as appropriate.

There was an update regarding the site meeting with Norfolk Council Council's EXPERIENCE Project, which is creating a brand new Art Trail across Norfolk, and will be commissioning artists to create one placemaking outdoor art installation within each district across Norfolk, that will be linked by a 250 mile walking/cycling trail for to encourage new visitors to Norfolk in the off-season. The Mere's Mouth and Park were discussed as two potential locations for the installation. The former was given preference due to its more central location and connection to Mere Street and the shops particularly given the recent Beacon of Hope install in the latter. There was also a discussion about incorporating the EXPERIENCE sculpture with the Beacon of Hope sculpture trail to encourage footfall around the 2km town centre walk. It was

- RESOLVED: 1. To approve the locations and style of street furniture to be installed as follows:
- Three picnic benches (2 x 5ft & 1 x 4ft) and one seat at the Mere's Mouth
 - One cycle planter rack on Market Place
 - One recycled plastic planter on Church Street
2. To approve in principle the Mere's Mouth (with Park as back-up) as a location for the EXPERIENCE art installation subject to approval from the Diss Parochial Charity as landowner and further details on the sculpture.

(Action: Clerk; immediately)

INF0621/11 DISS AND DISTRICT NEIGHBOURHOOD PLAN

Members considered a response to the consultation on the Diss & District Neighbourhood Plan's (DDNP) Regulation 14 pre-submission draft (copy link <https://www.ddnp.info/regulation-14-consultation> referred) by the extended deadline of 18th August 2021. It was noted that examination could take up to six months given the Plan's complex nature across two counties and seven parishes. The public consultation event takes place at the Corn Hall 2nd – 4th July and members were encouraged to attend that one or a subsequent event at Roydon village hall on Sunday 18th July. The DDNP Steering Group is discussing certain aspects of the Plan such as developing the south side of Park Road with South Norfolk Council. The aspiration is to maximise the potential of the central location near the river and bus station to explore opportunities for leisure activities including river walks, picnics, and new leisure centre. The Clerk suggested that consideration of a response to the consultation could be an item on the July Full Council agenda following the consultation to provide members with an opportunity to find out more and comment. It was

- RESOLVED: That consideration of a response to the consultation on the Diss & District Neighbourhood Plan's Regulation 14 pre-submission draft would be an item on the July Full Council agenda.

(Action: Clerk; by 08.07.21)

INF0621/12 E-SCOOTERS

Members considered a recommendation regarding the use of e-scooters in Diss. Given the increase in illegal use of electric scooters in the town (and not on private land), it was agreed that the Town Council should work with Norfolk Constabulary to ensure the community is better protected from potential accidents.

There was also discussion regarding the forthcoming meetings with the Police. There is one requested by members with the new Diss Inspector scheduled for 4th August, which would be included in the weekly update to determine attendance and the Safer Neighbourhood Team has a public meeting this Sunday 4th July via Zoom. It was

- RESOLVED: that the Clerk liaises with the Diss Police Inspector to determine their plans for addressing the e-scooter issue and that their information and social posts are shared accordingly.

(Action: Clerk; 30.07.21)

INF0621/13 ITEMS FOR NOTING

- a) Progress Report- Members noted progress on decisions made at the last meeting. It was noted that the Residents Parking Scheme will consider a range of parking restrictions including yellow lines and signs, parking permits and time-limited parking and the Clerk has chased Norfolk County Council for a project start date.

(Action: Clerk; 30.07.21)

- b) Norwich Western Link- Members noted the update on the Norwich Western Link project.

- c) Pedestrianisation of Mere Street – Members noted that an initial meeting of stakeholders has taken place regarding the draft proposed changes to access, waiting, loading and parking in Mere Street and Market Place.

INF0621/14 **MEMBER FORUM**

Members considered information or issues relevant to this committee from members for brief discussion, action or inclusion on a future agenda. It was noted that the Parish Partnership funding scheme has just re-opened to enable highways improvements in the town. The Council's PP scheme for this year is the resurfacing of the Causeway Public Right of Way and is scheduled for delivery in October. An additional speed sign should be considered given the high number of locations on the rota for the Council's two existing speed signs. It was agreed that the Clerk would circulate the information so that members could start considering potential projects before the next Infrastructure meeting in October given the 10th December deadline. It was also noted that Norfolk County Councillor Kiddie allocated his member grant to the existing PP scheme. The Clerk would liaise with NCC regarding an update on the suggested improvements to the Public Right of Way linking Walcot Green and Burston Road.

(Action: Clerk; by 30.07.21)

There is considerable rubbish overflowing the bins at the children's playground off Vinces Road. Photo evidence should be forwarded to South Norfolk Council for action, and it was suggested that councillor Wooddissee could record any issues as part of the monthly litter pick initiative.

(Action: JW; by 21.10.21)

There was discussion regarding introducing wildflower areas in the town. NCC is developing a policy on such, and the Council's maintenance team has been asked to trial an area along the Lowes given current maintenance requirements. It was also suggested that wildflowers could be introduced to some of the less colourful planters in the town.

(Action: DC / Clerk; by 01.10.21)

It was noted that there are some maintenance issues associated with the new development on Frenze Hall Lane and that these would be set out in an email for the Clerk to forward to NCC's Highway's Engineer / the developer.

(Action: SW / Clerk; by 30.07.21)

INF0621/15 **DATE OF THE NEXT MEETING**

Members noted that the next meeting of the Infrastructure Committee is scheduled for 27th October 2021.

Meeting Closed at: 9pm.

Chairman: Councillor Olander