



## Car Boot Sale – Seller Terms & Conditions

### 1. Introduction

These Terms & Conditions apply to all individuals participating as sellers at the car boot sale (“the Event”) held on land managed by **[Town] Town Council** and overseen by the Council and supporting local organisations (“the Organisers”).

By entering the site and setting up a pitch, sellers agree to comply with these Terms & Conditions.

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### 2. Participation

- Sellers may attend on a **“turn up and sell” basis**, unless otherwise specified by the Organisers.
  - No advance booking is required.
  - Sellers must be **18 years or over**, or accompanied by a responsible adult.
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### 3. Arrival and Pitch Allocation

- Sellers are asked **not to arrive before the designated arrival time** published by the Organisers.
- The site is **not supervised before this time**, and any early arrivals do so **entirely at their own risk**.
- Sellers who arrive early:
  - Have **no entitlement to a pitch or preferred location**
  - May be required to **reposition, queue, or move vehicles** once Organisers arrive
  - May be directed to **less favourable pitches**
- Sellers must follow all **arrival instructions** and directions from stewards.

- Pitches will be allocated on arrival or arranged once the site is set up.
  - Vehicles must be parked **within the designated pitch area** and must not block access routes.
  - Pitch allocation and event set-up will only begin once **Organisers or authorised stewards are present**.
  - Late arrivals may be directed to alternative areas or refused entry if the site is full.
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#### 4. Fees and Pitch Size

- A pitch fee is **payable by all sellers attending the Event**.
  - Fees are usually **collected by the Organisers once sellers are in position**, and sellers must cooperate with collection when approached.
  - Sellers remain responsible for ensuring that their **pitch fee is paid in full**, even if not immediately approached.
  - Any seller who leaves before paying may be **refused entry to future events**.
  - Fees are **non-refundable**, except where the Event is cancelled by the Organisers.
  - A standard pitch:
    - Is a **maximum of 5 metres in length**
    - Assumes **one standard vehicle**
  - **Vans or larger vehicles** will require additional space and will **incur an additional charge**.
  - Full details of pricing are set out in the **published pitch fees**.
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#### 5. Seller Responsibilities

Sellers are responsible for:

- Conducting themselves in a **polite, fair, and respectful manner**
- Ensuring goods are **accurately described and legally sold**
- Keeping their pitch **safe and tidy throughout the Event**
- Supervising children and any persons accompanying them

The Organisers reserve the right to **refuse entry or require any seller to leave** where behaviour is unacceptable or where these Terms & Conditions are not followed.

## 6. Goods for Sale

### Allowed:

- Second-hand household goods
- Personal belongings
- Handmade items

### Not Allowed:

- Illegal, counterfeit, or stolen goods
- Weapons or hazardous items
- Alcohol (unless authorised)
- Food or drink without prior approval and appropriate certification
- Animals or livestock
- Any items that breach UK law or local regulations

The Organisers may require any item to be removed if considered inappropriate.

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## 7. Health and Safety

- Sellers must ensure their pitch does not pose a **risk to others**.
  - Walkways and emergency access routes must be kept clear at all times.
  - No open flames, generators, or hazardous equipment without prior permission.
  - All instructions from stewards and organisers must be followed.
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## 8. Waste and Clean-Up

- Sellers must remove **all waste, unsold goods, and packaging** at the end of the Event.
  - Pitches must be left **clean and free from litter**.
  - Failure to do so may result in refusal of entry to future events.
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## 9. Vehicles

- Vehicles must **not be moved during trading hours** unless directed by organisers.
- Speed limits and steward instructions must be followed at all times.

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## 10. Information and Identification

- While no formal registration is required, the Organisers **may request basic information** (such as a name or vehicle registration) where necessary for:
  - Safety
  - Event management
  - Compliance with legal obligations

Refusal to cooperate with reasonable requests may result in removal from the Event.

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## 11. Incidents and Reporting

- Any **accidents, injuries, damage, disputes, or suspicious activity** must be reported to the Organisers or stewards **as soon as possible**.
  - Sellers must cooperate with Organisers in relation to any incident investigation.
  - The Council and Organisers may keep records of incidents where necessary for safety, insurance, or legal purposes.
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## 12. Liability

- Sellers participate entirely **at their own risk**.
  - The Council and Organisers accept **no responsibility for loss, theft, or damage** to goods, vehicles, or personal belongings.
  - Sellers are responsible for any **damage or injury caused by their stall, goods, or actions**.
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## 13. Supervision and Enforcement

- The Event is overseen by the Council and authorised local organisations.
- Organisers have the authority to:
  - Manage site access and pitch allocation
  - Enforce these Terms & Conditions
  - Refuse entry or remove sellers where necessary

Repeated failure to follow event guidance, including arrival arrangements or payment of fees, may result in refusal of participation in future events.

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#### **14. Weather and Changes**

- The Event will normally proceed in most weather conditions.
- The Organisers reserve the right to cancel, delay, or modify the Event due to weather, safety concerns, or other unforeseen circumstances.

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#### **15. Acceptance**

By attending and selling at the Event, sellers confirm that they:

- Have read and understood these Terms & Conditions
- Agree to comply with them
- Accept the authority of the Organisers

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#### **16. Contact**

For information about car boot sales on Council land, please contact:

**[Diss Town Council]**

Email: [towncouncil@diss.gov.uk](mailto:towncouncil@diss.gov.uk)

Phone: 01379 643848