

DISS TOWN COUNCIL

MINUTES

DRAFT

Minutes of the meeting of the **Carnival Sub-Committee** held at Diss Town Council Offices on Tuesday 14th November 2023 at 7pm.

In attendance: T. Howard (TH) (Chair)
S. French (Deputy Town Clerk & Vice-Chair)
S. Kiddie (SK)
R. Ward (RW)
Andy Rackham (AR)
Alex Rackham (ALR)
L. Sinfield (LS)
G. Waterman (GW)
C. Halil (CH)
J. Mayes (JM)

CA1123/1 Election of Chairman

To elect a Chairman for Carnival sub-committee 2024. It was

RESOLVED: To elect T. Howard as Carnival Chair for 2024 Carnival.

CA1123/2 Apologies

There were two apologies received and accepted by the committee from L. Montgomerie and Councillor S. Browne.

CA1123/3 Election of Vice-Chairman

To elect a Vice-Chairman for Carnival sub-committee 2024. It was.

RESOLVED: To elect Councillor S. Kiddie as Carnival Vice Chair for 2024 Carnival.

CA1123/4 Minutes

Members approved the minutes from the last meeting. It was

RESOLVED: that the minutes of the meeting on 6th June 2023 were a true record and duly signed by the Chairman.

CA1123/5 Declarations of Interest

There were none.

CA1123/6 Public Participation

There were no members of the public present.

CA1123/7 Items of URGENT Business

There were no items of urgent business.

CA1123/8 Review of the day

Members reviewed the overall running of Diss Carnival 2023. Committee members discussed the difficulties that were experienced during the Carnival event which included dealing with the heat and complaints from stallholders. The setup procedure was discussed, and the committee felt that there was an improvement in getting the stallholders onto the park and that the extra road space attributed to this, there was further discussion about the map layout of stallholders and maybe listing the stallholders in alphabetical order in next year's Carnival.

The committee discussed parking for visitors to the event and that they felt that it could have been signposted better to ensure that residents and visitors knew where they could park. It was

RESOLVED: To create new A3 signs for public car parking for the event and putting maps listing stallholders in alphabetical order for volunteers to use on the day.

- CA1123/9 Finance**
Members received an update on the final financial figures for Carnival 2023.
- CA1123/10 Feedback**
Members reviewed all feedback from Carnival 2023 and will take on board all comments received regarding the Carnival event.
- CA1123/11 Date of Carnival 2024**
Members discussed and considered the date of Carnival 2024. It was
RESOLVED: Diss Carnival will take place on Sunday 16th June 2024.
- CA1123/12 Theme**
Members discussed and agreed on a theme for Diss Carnival 2024. It was
RESOLVED: To have a Wild West theme for Diss Carnival 2024 – “Diss Town ain’t big enough for the both of us!”
- CA1123/13 Member Updates**
Committee received updates from committee members not reported elsewhere on this agenda.
- CA1123/14 Date of Future Meeting**
Members considered and agreed dates for future carnival meetings. It was
RESOLVED: Future meetings will take place on 9th January 2024, 13th February 2024 and 5th March 2024.

Meeting closed at: 20:23

SUB-COMMITTEE CHAIRMAN
T. Howard