

DISS TOWN COUNCIL

MINUTES

Minutes of the meeting of the **Carnival Sub-Committee** held at Diss Town Council Offices on Tuesday 4th November 2025 at 7pm.

In attendance: Kimberley Jaynes (KJ)
George Waterman (GW)
Emily Forsdyke (EF)
Cllr John Robertson (JR)
Sarah Villafuerte-Richards (SV-R)
Sue Brazier (SB)
Robert Ludkin (RL)
Bob Rogers (BR)
Cllr Declan Craggs (DC)

CA1125/1 Apologies

Apologies were received from Mary Cotton. Cllr Liz Sinfield not in attendance.

CA1125/2 Election of Chair

Members noted that the election of Chair will be considered at a future meeting due to a review of a new proposed events committee for all town events.

CA1125/3 Election of Vice-Chair

Members noted that the election of Vice-Chair will be considered at a future meeting.

CA1125/4 Minutes

Members considered the minutes from the last meeting of the carnival committee. It was

RESOLVED: that the minutes of the meeting on 24th June 2025 were a true record and duly signed by the Chairman.

CA1125/5 Declarations of Interest

There were none.

CA1125/6 Public Participation

There was one member of the public in attendance - Andy Rackham.

CA1125/7 Items of URGENT Business

There were no items of urgent business.

CA1125/8 Date of Carnival 2026

Members agreed a date for Diss Carnival 2026. It was

RESOLVED: To propose Sunday 7th June as the date for Diss Carnival 2026. The date will be promoted in January.

**(Action – SV-R, add to Facilities agenda for 26th Nov
KJ, add to Outlook calendar for staff)**

CA1125/9 Theme

Members discussed and agreed a theme for Diss Carnival 2026. KJ proposed a sports theme, which members supported, noting its variety and potential to involve local sporting clubs and businesses. The theme was also seen as a good opportunity to promote health, wellbeing, and fitness within the community.

BR shared that the theme fits well with the 60th anniversary of England's 1966 World Cup victory.

Members were asked to research entertainment ideas between now and January.

KJ suggested Carnival 2026 could be named 'Game On Diss!' but encouraged members to think of other

possible names too. The theme and a name will be promoted at the end of January 2026. It was

RESOLVED: Committee agreed the sporting theme for Carnival 2026.

(Action – Committee, by January 2026)

CA1125/10 Member Updates

Members received updates from committee members not reported elsewhere on this agenda.

Members noted that Cllr Catherine Dente will be joining the committee from January onwards.

SV-R shared an idea of introducing a new events committee from January 2026 to oversee the key town events, mainly Diss Carnival and Diss Christmas Lights Switch-On. Members were encouraged to register their interest if they would like to be involved.

SV-R suggested drafting a timeline/plan to schedule tasks between January- June so members can make the best use of time in the run up to the event.

(Action – KJ to add Cllr Dente to committee membership, January 2026

- KJ draft a timeline for January - June)

CA1125/11 Date of Future Meeting

Members considered a date in January for the next meeting. It was

RESOLVED: The next meeting of the Diss Carnival Sub-Committee is scheduled to take place on **Tuesday 20th January 2026 at 7pm.**

(Action – KJ add to Outlook calendar, immediately)

The meeting closed at: 19.33hrs.

SUB-COMMITTEE CHAIRMAN
Kimberley Jaynes