



**TOWN CLERK**  
Mrs S Villafuerte-Richards, CILCA

**DISS TOWN COUNCIL**  
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Date: 13 February 2024

## NOTICE OF MEETING

Dear Members of the Public and Press,

You are cordially invited to attend an extraordinary meeting of **Full Council** to be held in the **Council Chamber** at **Diss Corn Hall** on **Wednesday 21<sup>st</sup> February 2024** at **7.15pm** to consider the business detailed below.

Town Clerk / Chief Executive Officer

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## AGENDA

1. **Apologies**  
To receive and consider apologies for absence.
2. **Declarations of Interest and Requests for Dispensations**  
To note any declarations of members' pecuniary and/or non-pecuniary/other interests pertaining to items on the following agenda, to note any dispensations granted in respect of business to be discussed and to consider any requests for dispensations.
3. **Minutes**  
To note that the minutes of the meetings of Full Council on 10<sup>th</sup> January 2024 will be approved at the March meeting of Council.
4. **Public Participation**  
To consider a resolution under Standing Orders 3d to 3h to suspend the meeting to hear comments from members of the public on items to be discussed on the agenda (*members of the public are entitled to speak for a maximum of three minutes*).
5. **Items of URGENT business**  
To discuss any item(s) of business which the Town Mayor or Town Clerk has previously been informed at least 24 hours before the meeting and decides should be considered as a matter of urgency (*councillors are reminded that no resolutions can be made under this agenda item*).
6. **Date of Next Meeting**  
To note that the next meeting of Full Council is scheduled for Wednesday 13<sup>th</sup> March 2024 at 7.15pm.
7. **Public Bodies (Admissions to Meetings)**  
To consider a resolution under the Public Bodies (Admissions to Meetings) Act 1960 and Standing Orders 3d to exclude members of the public and press in order to discuss the following item which is properly considered to be of a confidential nature.
8. **Cemetery Bungalow**  
To approve the execution and sealing of the contract of sale documents for the Cemetery bungalow as per Standing Order 23a (confidential copy details herewith).