

TOWN CLERK

Mrs Sarah Villafuerte-Richards

DISS TOWN COUNCIL

11-12 Market Hill,
Diss, Norfolk, IP22 4JZ.
Telephone/Fax: (01379) 643848
Email: towncouncil@diss.gov.uk

Please ask for: Sonya French

Our ref: CA 17.10.23

Date: 12.10.23

To: ALL MEMBERS OF THE CARNIVAL SUB-COMMITTEE

Dear Members of the Public and Press,

You are cordially invited to attend a meeting of the **Carnival Sub-Committee** to be held at **Diss Youth & Community Centre** on **Tuesday 17th October 2023 at 7.00pm** to consider the business detailed below.



Deputy Town Clerk

A G E N D A

1. Election of Chairman

To elect a Chairman for Carnival sub-committee 2024.

2. Apologies

To consider apologies for absence.

3. Election of Vice-Chairman

To elect a Vice-Chairman for Carnival sub-committee 2024.

4. Minutes

To approve the minutes from the last meeting held on 6th June 2023 (copy details herewith).

5. Declarations of Interest¹

To note any declarations of Members personal and/or prejudicial interests pertaining to items on the agenda (relevant to councillors only).

6. Public Participation

To consider a resolution under Standing Orders 3 d., e., f., g., & h. to suspend the meeting and receive comments from members of the public on items to be discussed on the agenda. *(Members of the public are entitled to speak for a maximum of three minutes).*

7. Items of URGENT Business

To discuss any item(s) of business which the Chairman has previously been informed of at least 24 hours before the meeting and decides should be considered as a matter of urgency (councillors are reminded that no resolutions can be made under this agenda item).

8. Review of the day

To review the overall running of Diss Carnival 2023:

- a) To review the set up procedure
- b) To review the Procession
- c) To review the Fun Day

9. Finance

To receive an update on the final financial figures for Carnival 2023 (copy details herewith).

10. Feedback

To review all feedback from Carnival 2023.

11. Date & Theme

To set a date for Carnival 2024 and consider ideas for a theme.

12. Member Updates

To receive updates from committee members not reported elsewhere on this agenda.

13. Date of Future Meeting

To agree a date for the next meeting.

<u>MEMBERS</u>	<u>For information: Councillors</u>
<u>Cllr. S. Browne</u>	<u>J. Robertson</u>
<u>S. French</u>	<u>J. Wooddissee</u>
<u>S. Kiddie</u>	<u>D. Collins</u>
<u>S. Richards</u>	<u>A. Kitchen</u>
<u>K. Jaynes</u>	<u>E. Taylor</u>
<u>A. Rackham</u>	<u>J. Welch</u>
<u>T. Howard</u>	<u>S. Olander</u>
<u>R. Ward</u>	<u>M. Gingell</u>
<u>A. Jamieson</u>	<u>K. Murphy</u>
	<u>L. Sinfield</u>
	<u>G. Waterman</u>

NOTES

1 - Council has a statutory legal duty under the Localism Act 2011 s2 and has adopted a code dealing with the conduct that is expected of members in order to promote high standards of conduct as required by the Act. Members' disclosable pecuniary interests are kept on a register available to view on the councils website. Allegations about the conduct of a councillor may be made to the district council's monitoring officer. Diss Town Council has also adopted a dispensation policy.

The reports and enclosures referred to in this agenda are supplied to councillors only. They are available (unless marked confidential) for public inspection at the Council Offices during normal opening hours.