

# DISS TOWN COUNCIL

## MINUTES

Minutes of the meeting of the **Carnival Sub-Committee** held at Diss Town Council Offices on Tuesday 1<sup>st</sup> November 2022 at 7pm.

In attendance: Cllr S. Kiddie (SK)  
K. Jaynes (KJ)  
T. Howard (TH)  
S. French (Deputy Town Clerk)  
R. Ward (RW)  
A. Rackham (AR)

**CA1122/1**

### **Election of Chairman**

Members elected a Chairman for Carnival sub-committee 2023. It was

RESOLVED: To elect Tammy Howard as Chair of the Carnival sub-committee 2023.

**(Action; KJ immediately)**

**CA1122/2**

### **Apologies**

Apologies were received by Councillor S. Browne.

**CA1122/3**

### **Election of Vice-Chairman**

Members elected a Vice-Chairman for Carnival sub-committee 2023. It was

RESOLVED: To elect Sonya French as Vice-Chair of the Carnival sub-committee 2023.

**(Action; KJ immediately)**

**CA1122/4**

### **Minutes**

Members approved the minutes from the last meeting. It was

RESOLVED: that the minutes of the meeting on 8<sup>th</sup> August 2022 were a true record and duly signed by the Chairman.

**CA1122/5**

### **Declarations of Interest**

There were none.

**CA1122/6**

### **Public Participation**

There was none.

**CA1122/7**

### **Items of URGENT Business**

There were no items of urgent business.

**CA1122/8**

### **Committee Membership**

Members approved the committee membership for Carnival 2023 and reviewed various roles and responsibilities. It was

RESOLVED: Sue Kiddie, Ruth Ward, Andrew Rackham, Kim Jaynes, Sonya French, Tammy Howard and Sonia Browne would be Carnival Committee members.

**(Action; KJ immediately)**

**CA1122/9**

### **Date for Carnival 2023**

Committee discussed carnival date and it was decided that there was a gap needed between the coronation and the carnival of at least 4 weeks. Members agreed a date for Carnival 2023. It was

RESOLVED: That Carnival is to be held on Sunday 11<sup>th</sup> June 2023.

**(Action; SF immediately)**

**CA1122/10**

### **Finance**

Committee received a final summary of Carnival Income & Expenditure for 2022. Committee discussed the accounts and could see that there is a difference in the figure's quotes by the RFO, the RFO has stated that there will be a starting balance of £5432.00 whereas Carnival believes the amount to be £5426.09, a difference of £5.91. It was

RESOLVED: To agree to the recommendations as follows:

1. To agree the request of £1250 from Diss Town Council towards the running of the Carnival.
2. To accept the £205.00 for the flags which was previously taken from the accounts of 2022 Carnival without committee permission as a full one of payment.
3. To pay £10 contributions towards the lotteries licence as long as other events are contributing the same amount from their funds.

**(Action; RFO immediately)**

**CA1122/11**

**Theme**

Members considered a theme for Carnival 2023. It was

RESOLVED: The theme has been agreed and will be released at a later date.

**CA1022/12**

**Member Updates**

There were no updates.

**CA1022/13**

**Date of Future Meeting**

Members noted that the next meeting of the Carnival Committee will take place on Tuesday 22<sup>nd</sup> Nov, Tues 10<sup>th</sup> Jan Thurs 9<sup>th</sup> Feb 23.

Meeting closed at: 20.45 hours.

SUB-COMMITTEE CHAIRMAN  
T. Howard