

DISS TOWN COUNCIL

MINUTES

Minutes of the meeting of the **Carnival Sub-Committee** held at Diss Greyhound on Monday 6th June 2022 at 7pm.

In attendance: C. Keen (CK) – Chair
T. Howard (TH)
Cllr S. Kiddie (SK)
S. French (Deputy Town Clerk)
R. Ward (RW)
K. Kiddie (Volunteer)

CA0622/1

Apologies

Apologies received from (KJ), (AR), (SB)

CA0622/2

Minutes

Members approved the minutes from the last meeting. It was

RESOLVED: that the minutes of the meetings on 9th May 2022 were a true record and duly signed by the Chairman.

CA0622/3

Declarations of Interest

There were none.

CA0622/4

Public Participation

There were none.

CA0622/5

Items of URGENT Business

There were no items of urgent business.

CA0522/6

Stalls

Committee received an update on stalls confirmed for Carnival 2022. There are currently 55 stalls, 8 of these stalls are part of the craft tent. 8 food vendors. Face painter organized by CK and will need to have a stall.

(Action: CK to organise the craft marquee with AR for 8- 10 stalls in craft tent).

CA0622/7

Parade Floats

Members received an update on procession entries for Carnival 2022. SK is working on confirming the floats for Carnival and can state that there is 25 confirmed. Committee discussed letters that need to be sent to all entrants prior to the event, ensuring dates are met. Procession will leave at 12.30 with a view to entering park around 1.00-1.15 pm. Awards will be presented to the best float, best walking group, most outrageous float or walking group this is the Pete Gillings Cup.

Judges have been arranged for the float voting and they are:

Ross Floyd from Midwich
Sara Smith Priory
Eric Taylor
George Waterman (Honorary Citizen)
Kim to help chaperone judges.

(Action: SK Procession Letters to go out by 17.06.22)

(Action: Mount Street parking letters to go out by 17.06.22) KK to do walcot road, CK & SF to complete Mount Street and Parkside Court).

(Action: CK to arrange Tropies for Procession Winners by next meeting)

CA0622/8

Entertainment

The committee received an update on entertainment for Carnival 2022. All of the entertainment has been arranged. No further entertainment is required.

(Action: CK Letters to entertainers providing details by 20.06.22)
(Action: CK to organise Titans arrival by 20.06.22)
(Action: CK to organise script for Compere, Lost Children by 01.08.22)

CA0622/9 Infrastructure

The committee received an update on Infrastructure, Radios are still required and Dep TC is dealing with this issue.

(Action: SF to organise Radios by next meeting)
(Action: AR to organise Stakes, ropes and bunting by next meeting)
(Action: AR to collect keys from feather factory by 30.06.22)
(Action: TH to organise sandwiches for event by next meeting)
(Action: CK to organise Marquee for craft stalls by next meeting).

CA0622/10 Sponsorship

The committee received an update on Sponsorship for Carnival 2022. We have had an amazing response for Carnival sponsorship and have raised in excess of £5k.

CA0622/11 Finance

The committee received an update on Finances for Carnival 2022.

CA0622/12 Promotion

The committee discussed promotion for Carnival 2022. SK to arrange booze barrel stall in Mere Street.

(Action: MH to book in Booze barrow sellers for the Market Place on the 17th & 24th June 2022.)
(SF to do earlier shift from 8am until 9am on booze barrow, TH & SK to do from 9am -12am).
(Board advertising Carnival to be placed by AR on Park Road (AR by next meeting).

CA0622/13 Volunteering Rota

Committee talked through volunteers for carnival and amalgamated lists for allocation of roles.

CA0622/14 Progress report

The committee noted actions on the Progress Report.

CA0622/14 Member Updates

The committee received updates from members not reported elsewhere on the agenda.

Volunteers are still required as stewards for Carnival.

(Action: SF to contact Councillors regarding volunteering for a second time immediately)
(Action: KJ to do a social post asking for volunteers).
Action: AR to ask Rotary club to help with volunteering).

CA0622/15 Date of Future Meetings

Members noted that the next meeting of this committee is scheduled for **Monday 20th June, Monday 27th June 2022** at 7pm.

Meeting closed at: 21:20

SUB-COMMITTEE CHAIRMAN
C Keen