

DISS TOWN COUNCIL

MINUTES

DRAFT

Minutes of the meeting of the **Planning Sub-Committee** held in the **Council Chamber** at **Diss Corn Hall** on **Wednesday 25th October 2023** at 6.45pm.

Present: Councillors: A. Kitchen, R. Peaty (Vice-Chair), E. Taylor (Chair), G. Waterman, J. Welch

In attendance: Sarah Richards (Town Clerk / Chief Executive Officer)
No members of the public

PL1023/01 **APOLOGIES**

Apologies were received from councillors M. Gingell and S. Olander.

PL1023/02 **NOMINATION OF SUBSTITUTE REPRESENTATIVES**

Councillor Waterman substituted for councillor Gingell.

PL1023/03 **DECLARATIONS OF INTERESTS AND REQUESTS FOR DISPENSATIONS**

There were none.

PL1023/04 **MINUTES**

It was

RESOLVED: That the minutes of the meeting of the Planning Committee held on 26th July 2023 were a true record and would be signed by the Chairman post meeting.

(Action: Town Clerk/CEO: immediately)

PL1023/05 **PUBLIC PARTICIPATION**

Members considered a resolution under Standing Orders 3d to 3h to suspend the meeting to hear comments from members of the public on items to be discussed on the agenda.

PL1023/06 **ITEMS OF URGENT BUSINESS**

There were no items.

PL1023/07 **NEW PLANNING APPLICATIONS AND DEVELOPMENT CONTROL MATTERS**

During the meeting, application numbers 2023/3086 and 2023/2720 was presented and deliberated on by councillors.

Application number 2023/3086

Demolition of existing sales building and erection of a new sales building, removal of canopy link, provision of car parking and associated works.

Overall, this will make better use of the space on the site with a larger more modern sales area. It promotes good design in keeping with the Diss & District Neighbourhood Plan and the South Norfolk Council Placemaking guide. There is no doubt that the current sales area is cramped by modern standards and would benefit from being larger.

It was commented that it would be advantageous to install solar panels / pv cells on the sloping roof to support the environment. It was also surprising there were no electric vehicle charging points planned. It was requested that the Officer checks there is sufficient space for the vehicles to get passed the parked vehicles.

Application number 2023/2720

Change of use from retail shop to bar and removal of internal first floor door and erection of partition wall in existing bathroom to form cubicles.

The applicant has made this design and access statement and also a Heritage statement both attached which answers many of the questions Diss Town Council raised when originally rejecting the first application.

App. No	Type	Applicant	Address	Proposal	Response
2023/3086	Demolition and new build	JMS Planning & Development	Shell Petrol Station, Victoria Road, Diss, IP22 4GA	Demolition of existing sales building and erection of a new sales building, removal of canopy link, provision of car parking and associated works	Recommend Approval and delegate to Planning Officer. It was requested that the Officer checks there is sufficient space for the vehicles fuelling to the north of the site to pass the parked vehicles.
2023/2720	Change of use	Mr Chris Gissing	5a St Nicholas Street, Diss, IP22 4LB	Change of use from retail shop to bar	Recommend Approval and delegate to Planning Officer.

PL1023/08 **SOUTH NORFOLK PLANNING DECISIONS**

Members noted planning decisions made by the Planning Authority since the last meeting.

PL1023/09 **DATE OF NEXT MEETING**

Members noted that Planning committee meetings will precede scheduled committee dates should applications require committee consideration.

Meeting closed at: 7.03pm.

Councillor E. Taylor
Committee Chairman